

DATE & TIME	Monday 5 th December 2016
PLACE	6pm at TOWN HALL
CHAIR	Cllr Allen
PRESENT	Cllrs: Allen, Betts, Doy, Rowan Robinson. No members of the public
APOLOGIES	Cllr Ladd

Subject	Comments	Action
<p><u>Apologies:</u> To receive apologies for absence.</p> <p><u>Declarations of interest:</u></p> <p>a) To receive any declarations of Personal Interest regarding the agenda.</p> <p>b) To receive any declarations of Pecuniary Interest regarding the agenda.</p> <p>c) To receive any request for dispensations regarding the agenda.</p> <p><u>Standing Orders:</u> <i>to suspend standing orders for consideration of the following:</i></p> <p>a) To receive comments from Southwold electors on matters on the agenda (<i>each elector will be allowed a maximum of 3 minutes</i>).</p> <p><i>Meeting reopened</i></p> <p><u>Projects</u></p> <ul style="list-style-type: none"> Information Boards for marshes. To progress. 	<p>MRR declared a personal interest in matters relating to the Golf Club</p> <p>Nil</p> <p>Nil</p> <p>Nil</p> <p>3 artists have been recommended and it was suggested they individually be invited to meet with SA/ MRR to discuss further. Locations – 2 boards discussed - locations proposed as per MRR report i.e. off bridge to Common and by bridge to Harbour Inn</p>	<p>SA/MRR</p>

<ul style="list-style-type: none"> • Fingerposts. Update. • Blue Plaque Scheme. 	<p>Posts to be finalised and ordered</p> <p>No update from museum</p>	<p>LJB</p> <p>Jan 17</p>
<p><u>Environmental Matters</u></p> <ul style="list-style-type: none"> • Common /Marshes – <i>Update on drainage, educational promotion, masterplan for the whole area.</i> To confirm costs of project management. 	<p>Jt Mgt Plan</p> <p>It was agreed to recommend £2000 be allocated from the L and E budget to provide the local funding required to commence the engagement of Nicky Rowbottom for the open space management plan for the Common and marshes.</p> <p>Specific goals discussed as per MRR report – co-operation and support of C/ Trust to be requested.</p> <p>Nicky Rowbottom to be invited to meeting in New Year once C/ Trust have considered the situation.</p> <p>Marshes drainage</p> <p>Update provided by MRR. Allotments do not drain well. Discussion re dykes and ditches. Who did the works 4 – 5 years ago, on behalf of Durrants? Contact for quote for doing works on the dyke that runs west that had not been included in previous works.</p> <p>Trees in ditches - allotment holders to be asked whether they would remove trees.</p> <p>MRR suggested that a quote be obtained for getting the remainder of the Stage 2 marshes works carried out that had not already been done. Durrants to be approached for a quote.</p> <p>See MRR Report 12.10.16 re marshes walk round.</p>	<p>C/Tr</p> <p>LJB</p> <p>LJB</p>

<ul style="list-style-type: none"> • Memorial Garden – <i>update from Cllr Allen and Cllr Betts .</i> • Ferry Road Garden • Volunteer works to shelters along the prom – <i>what is outstanding? Materials at Town Hall.</i> 	<p>Discussion re suitability of East Cliff Robert Blyth has a proposed plan for the area – this to be considered at next meeting.</p> <p>Update awaited</p> <p>LJB has sent cost of repairs to Tony Rudd at WDC as they are the freeholders. LJB to request that STC become the freeholders once the repair works have been completed.</p>	<p>Jan 17</p> <p>WDC</p>
<p><u>Events</u></p>		
<ul style="list-style-type: none"> • Xmas Carol Concert – <i>Sunday 18th Dec 2016</i> • Arbour Day – 2017 – <i>Date to be decided, and arrangements made.</i> • Women on Wheels – July 2017 • Fred Olsen Cruise – July 2017 	<p>Noted</p> <p>Cancelled for 2016</p> <p>Noted – discuss in 2017</p>	
<ul style="list-style-type: none"> • Fred Olsen Cruise – July 2017 	<p>Noted – discuss in 2017. Bags/ band etc. will need to be considered in conjunction with WDC</p>	<p>Jan 17</p>
<p><u>Other Matters in progress</u></p>		
<ul style="list-style-type: none"> • Klondyke Play area – <i>Bark chippings to purchase/ Assistance from Lions Club/ weekly inspections/ Quote from Streetscape for extra equipment / Quote from Sovereign</i> 	<p>WW to provide update</p>	<p>WW</p>
<ul style="list-style-type: none"> • Tibbys Green play area – <i>update on works with Lions Club etc.</i> 	<p>WW to provide update</p>	<p>WW</p>
<ul style="list-style-type: none"> • Litter Bins – 10 bins purchased for promenade. <i>Now installed.</i> 	<p>Noted</p>	
<ul style="list-style-type: none"> • Cannons Gun Hill – <i>project to complete.</i> 	<p>To discuss at Jan meeting</p>	<p>Jan 17</p>

<ul style="list-style-type: none"> • Painting of railings – <i>probations service to undertake in spring 2017</i> • Town Pump – to consider in 2017.18 <p><u>New matters to consider/ To progress</u></p> <ul style="list-style-type: none"> • New Outside Gym Equipment – <i>List facilities in all play areas o/s.</i> • Blackshore footpath/ cycle path -<i>improve signage?</i> <p>Portrait</p> <p>Date of next meeting – Monday 23rd January 2017 at 3pm.</p>	<p>Noted</p> <p>Noted. It was suggested that Jamie Doy may be able to assist with wrought iron works.</p> <p>WW to update</p> <p>Discussion re email received asking for clearer signage. It was agreed that it would be preferential for cyclists to go on the lower footpath – SCC Rights of Way to be asked for guidance as to whether the path could be annotated with roundels accordingly.</p> <p>Discussion re portrait and how to secure its purchase. No conclusion made.</p>	<p>Jan 17</p> <p>Apr 17</p> <p>Ww</p> <p>LJB</p>
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There being no further business the meeting closed at 8.30pm

Summary of Actions

No	Action	By whom?	By when?
1	SEE MINUTES ABOVE		

Summary of Recommendations

Joint open space management plan – common and marshes

It was agreed to recommend £2000 be allocated from the L and E budget to provide the local funding required to commence the engagement of Nicky Rowbottom for the open space management plan for the Common and marshes.