



NOTICE

You are Summoned to the Meeting of Southwold Town Council which will be held on Tuesday 29th August 2017 at 6.45 pm in the Council Chamber at the Town Hall, Southwold.

Signed

H. J. Beard

Dated 21st August 2017

The purpose of the meeting is for Councillors to discuss Town Council business and whilst the attendance of electors is welcomed, they are not allowed to join in the discussions of the Councillors.

During each meeting, the council will adjourn for a period for public questions for a maximum of 10minutes. During this time, electors can put questions to the Chairman regarding matters on the agenda. An elector must not speak for more than 3 minutes. Where possible, the Chairman will respond but the matter may have to be deferred and placed on a later month's agenda for discussion. (see full Protocol for Public Participation in Council Meetings)

Declaration of Acceptance of Office completed by Mr C Cardwell prior to the meeting.

Exclusion of Public and Press: Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved, due to the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of the following;

To receive verbal update on proposed repair works to Town Council properties and the potential timescales for the works. To consider a level of delegated authority to enable proceeding with repair works on a timely basis.

AGENDA FOR PUBLIC MEETING COMMENCING AT 7.30PM

1. **Apologies:** To receive apologies for absence.
2. **Declarations of interest:**
 - a) To receive any declarations of Personal Interest regarding the agenda.
 - b) To receive any declarations of Disclosable Pecuniary Interests regarding the agenda.
 - c) To note the decision of the Town Clerk regarding requests for dispensations relating to this agenda.
 - d) Councillors to be reminded of the requirement for them to individually update their Register of Interests as appropriate.
3. **Minutes:** (i) To approve and sign the minutes of the Meeting of the Town Council held on Tuesday 25th July 2017 (*see attached*).
4. **Public Participation**
 - a) To receive a report from Waveney District Councillors M Ladd, and S Allen. Cllr Allen and Cllr Ladd will then take questions from councillors and electors (*maximum 5 minutes*).
 - b) To receive a report from Suffolk County Councillor Ladd including Lake Lothing briefing to be held 21st September at 5.30pm at Town Hall.

Cllr Ladd will then take questions from councillors and electors (*maximum 5 minutes*).

- c) To receive comments from Southwold electors on matters on the agenda (each *elector will be allowed a maximum of 3 minutes. 10 minutes will be allocated overall for this section*).

Public participation closed.

5. **To receive reports from Committees:**

- a) Planning and Development - To receive the written report of the meeting of the Planning and Development Committee meetings held on Thursday 27th July 2017 and Tuesday 8th August 2017 (see attached). *No recommendations.*
- b) Planning and Development - To receive a verbal update from Planning and Development Committee on any further planning/development matters to be brought to the attention of the Council. *No recommendations*
- c) Leisure and Environment – No meeting held.
Beating the Bounds – 14th September 2017 – meeting at Nursemaids Park at 5.30pm.
- d) Jt Harbour Cttee - To receive verbal update from Jt Harbour cttee chair.

6. **To receive reports from Working Groups/ Task and Finish Groups, and N Plan Team**

- a) N Plan Task and Finish Group – No meeting held.
- b) Highways and Footpaths working group – No meeting held.

7. **Correspondence:**

- a) PCC Public meetings 2017 – Thursday 14th September Beccles. Tuesday 10th October Lowestoft. Both commencing at 6.30pm.
- b) Safer Neighbourhood Team newsletter August 2017.
- c) Waveney New Local Plan – consultation 28th July – 22nd September extended to 6th October 2017). A response to the consultation to be considered by full council at the September Council meeting.
- d) SALC Waveney meeting – 14th September 2017 - 7 – 9pm - Kessingland.

8. **To receive update from Town Mayor of events attended/ matters to report including;**

Fred Olsen Cruise Ship Visit – 26th July 2017
Retirement of Tricia Scott of VHC – 2nd August 2017
RAFA Flag Day – 5th August 2017
SOS Fundraising Event – 5th August 2017
Southwold Model Yacht Regatta – 15th August 2017
Art Circle Exhibition opening – 21st August 2017
Mrs Phyllis Bumstead 100th Birthday – 25th August 2017

Forthcoming Events:

Beating the Bounds – 14th September 2017
Mr & Mrs N Aldred 60th Wedding Anniversary – 23rd September 2017
URC Harvest Festival – 17th September 2017

9. **Town Mayor Charity for 2017/18.** To receive update of events for the Town Mayor Charity 2017/18.

10. **Way forward re Ferry Road Garden:** To consider making a request to WDC to divest the area known as Ferry Road Garden to the Town Council.
11. **To receive reports from the Town Council representatives on other bodies/organisations, of meetings attended:**
Reports to be provided in written format and circulated to members prior to the meeting unless time allows for a verbal report to be given, subject to the Chairs discretion.
 - a) Southwold Hospital
 - b) Coastal Community Team
12. **Financial Matters**
 - a) To receive the Accounts for Payment for August 2017 (*circulated to members*).
 - b) Finance and Governance cttee – no meeting held.
 - c) Loan drawdown. To confirm that the loan be taken out over 10 years - *see paper attached*.
 - d) Donation to Southwold Common Trust – having received a formal request for a donation of £10,000 from Southwold Common Trust, Southwold Town Council to consider the request and to confirm any terms / conditions - *see paper attached*.
13. **Urgent Business:** to act upon any matter of a non-financial urgency, within the meaning of the Standing Orders, which may be brought to the attention of the Town Council with the consent of the Town Mayor previously obtained.
14. **Date of next Town Council Meetings:**
Tuesday 26th September 2017 at 7.30pm.

PLEASE NOTE THAT ALL TOWN COUNCIL MEETINGS ARE OPEN TO THE PUBLIC AND PRESS. THE TOWN COUNCIL ABIDES BY THE PARISH AND TOWN COUNCIL CODE OF CONDUCT 2012.